

# HOME CONFINEMENT PROCEDURES

U.S. Pretrial Services  
District of New Jersey Pretrial

## HOME CONFINEMENT WITH ELECTRONIC MONITORING

- Home confinement will be enforced by means of electronic monitoring unless the Court directs otherwise.
- Home confinement begins as soon as you arrive home after being released.
- Defendants on the electronic monitoring program must adhere to all rules and regulations of home confinement as directed by the Pretrial Services Agency.
- While on home confinement the defendant is confined to the interior of their residence except for pre-approved schedules and emergency situations (see Emergency Instructions).
- Participants on the electronic monitoring program must have and maintain telephone and electrical services at their residence at the defendant's expense.
- No special features are permitted on the line used for monitoring, e.g. call forwarding, a modem, caller ID, call waiting, answering machine/service, or a cordless telephone.
- Novelty and low quality telephones do not work effectively with electronic monitoring equipment. The defendant must provide a telephone which is compatible with the electronic monitoring equipment at their own expense. This telephone line must have long distance service.

## COST OF ELECTRONIC MONITORING

- All defendants placed on electronic monitoring are expected to pay for the cost of the service unless the Court specifically directs otherwise.

- The cost is set by a national contract awarded to a monitoring agency. The Pretrial Services Agency will advise you of the daily cost of the service. This cost is presently set at \$4.25/day.
- All payments must be in the form of a money order and should be mailed to your officer. Pretrial Services will not accept a personal check. Bills will not be sent out each month unless there is a change in the monitoring rate established by the national contractor. Payment is due on the 1st day of each month.

### **EMPLOYMENT VERIFICATION**

- Defendants who have been granted permission to seek and obtain employment by the Court will only be permitted to obtain employment at jobs which are stationary, that is, do not require any travel.
- Defendants will only be permitted to obtain employment which is on the books, that is, they must receive pay checks. Defendants must provide proof of employment, i.e., pay stubs, time sheets, itineraries, and/or other documents required by Pretrial Services.

### **NIGHTLY CHECKLIST**

- Before retiring each evening, please be sure that: (1) the telephone and monitoring device are properly plugged in and the telephone is on the hook; (2) the power light is on; (3) transmitter is still intact.

### **EMERGENCY INSTRUCTIONS**

- An emergency is defined as: (1) a fire in the residence; (2) medical emergencies that require immediate medical care; and (3) the threat of bodily harm to the defendant or other occupant of the residence.
- When emergencies occur the defendant is required to contact the Pretrial Services Agency as soon as reasonably possible. After that time, the participant will be required to provide documentation verifying the emergency situation, i.e., police report, medical report or fire report.
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## **NOTE FOR ATTORNEYS**

All appointments must be approved by Pretrial Services. Appointments will be approved upon written notice being received by Pretrial Services one business day prior to the appointment. The defendant must call Pretrial Services to confirm all appointments have been approved. This notification should be provided via facsimile and should indicate the time and approximate length of the appointment. Attorneys are obligated to contact Pretrial Services within 30 minutes of the defendant failing to arrive for an appointment. Attorneys are also responsible for advising Pretrial Services for any court appearance the defendant must attend.